



Requesting a Chamberlain Chat

CHAMBERLAIN UNIVERSITY

HOW TO SEARCH FOR ALUMNI

Start by finding an alumni profile that matches your needs. Within the navigation, you will be able to review all alumni profiles by keyword search, browsing all profiles, or reviewing your suggested matches.

HOW TO MESSAGE AN ALUMNI VOLUNTEER

Once you have found a profile that interests you, review their full profile and send a message to introduce yourself and request a Chamberlain Chat.



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SUGGESTED FRAMEWORK FOR REQUESTS

Introduce yourself

- Share your name, degree program, estimated graduation date, and a little bit about yourself

Share why you think this alumni volunteer would be a good fit for you

- This is an opportunity to mention what about their profile interests you (i.e. employer, professional associations, specialty, etc.)
- Let the alumni volunteer know what connection you have to their background or profile to highlight why they would be an ideal match

Share what you are hoping to accomplish/talk about during the chat

- Be specific about what you would like to get advice, coaching, or guidance on in this call
- You can review the Chamberlain Chats Guide to articulate what you are looking for from the chat

Provide details about the chat itself

- Give a timeline on when you would like to meet and how long you anticipate the chat to last
- Be sure to ask for their availability and give multiple options for meeting times

Conclude with a thank you

SEEING YOUR CONNECTIONS AND MESSAGES

Current Connections

CHAMBERLAIN UNIVERSITY
ALUMNI

Alumni Volunteer

Alumni Volunteer

Full Profile

Release Connection

Home

Profile

Messages 1

Connections

Calendar

After sending a message to the alumni volunteer, their profile will be listed under your “current connections”. You can visit your connections on your home log-in screen or through the left hand navigation. You can review their profile, send follow-up messages, or release the connection once the chat has concluded.

Once the alumni volunteer has responded to your message, you will receive an email notification. You can review your conversation history and send a follow-up message by visiting the message tab or clicking on their name.



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SEEING YOUR CONNECTIONS AND MESSAGES

My Messages



Alumni Volunteer
Alumni Volunteer

You: I hope this message finds you w...

I hope this message finds you well! My name is Daisy Chamberlain, and I am currently a BSN student at Chamberlain. I recently learned about your successful career in Labor and Delivery, and I am truly inspired by your achievements.

I am reaching out to arrange a Chamberlain Chat. I would greatly appreciate the opportunity to learn from your experiences and gain insights into navigating transitioning to full time work. Your advice would be invaluable as I work towards building my career.

If you are available, I would love to schedule a time that is convenient for you. Thank you so much for considering my request. I understand you have a busy schedule, and I truly appreciate any guidance you can offer.

Looking forward to hearing from you!

less than a minute ago

Students and alumni have the option to schedule a video chat within the Chamberlain Connect platform or create an appointment for phone calls and in-person meetings

Messages Scheduler

I hope this message finds you well! My name is Daisy Chamberlain, and I am currently a BSN student at Chamberlain. I recently learned about your successful career in Labor and Delivery, and I am truly inspired by your achievements.

I am reaching out to arrange a Chamberlain Chat. I would greatly appreciate the opportunity to learn from your experiences and gain insights into navigating transitioning to full time work. Your advice would be invaluable as I work towards building my career.

If you are available, I would love to schedule a time that is convenient for you. Thank you so much for considering my request. I understand you have a busy schedule, and I truly appreciate any guidance you can offer.

Looking forward to hearing from you!

8 minutes ago

Send message

You will be able to respond directly to the alumni volunteer within the message area. They will be notified via email of your response.

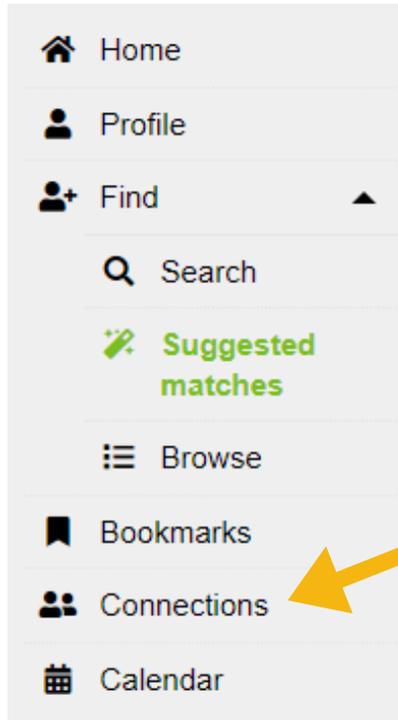
Send message



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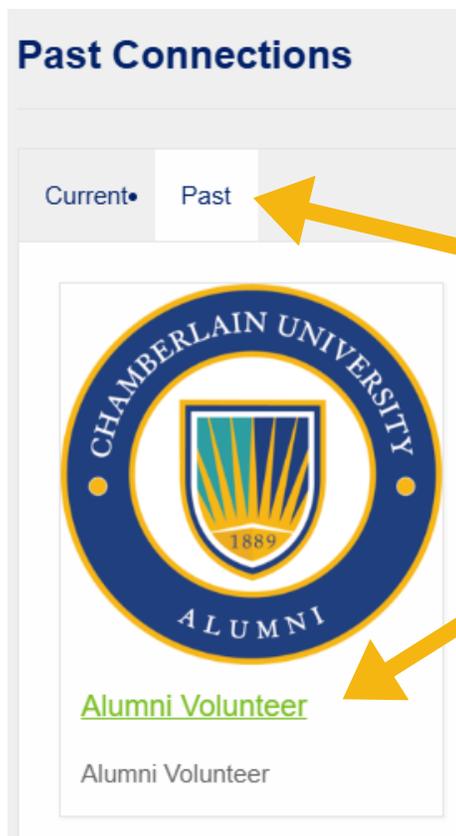
RELEASING A CONNECTION



Once you have finished chatting, you can release the connection. This will allow both the student and alumni to connect with others in the platform. Connections can be released by selecting the "Release Connection" button under current connections.



SEEING YOUR PAST CONNECTIONS AND ARCHIVED MESSAGES



After you have released the connection, you can review all past connections and archived messages under the Connections tab and by selecting the "Past" tab. Archived messages can be found by clicking on the alumni volunteer name.